

NAPLES SCHOOL MENTOR PROGRAM

VOLUNTEER REQUEST CHIT

Date: _____

From: _____
(Applicant's Rate/Name)

To: Command Coordinator

Via: (1) Leading Petty Officer (___recommended/___not recommended)
(2) Division Officer (___recommended/___not recommended)
(3) Department Head (___recommended/___not recommended)
(4) Executive Officer (___recommended/___not recommended)

Subj: REQUEST TO PARTICIPATE IN THE NAPLES SCHOOL MENTOR PROGRAM

Encl: (1) Volunteer Application for the Naples School Mentor Program
(2) Command Endorsement Form

1. I request permission to participate in Naples School Mentor Program. I have completed the Volunteer Application, which is included as enclosure (1).

2. I will commit myself to active participation in the program for the 98/99 school year. As part of my willingness to commit to the Naples School Mentor Program, I would appreciate your consideration and recommendation for the position of Navy volunteer.

3. I have included the Command Endorsement Form (enclosure (2)), which is to be completed by the Department Head. This form provides additional information for the Command Coordinator to evaluate.

4. I am aware that consideration to participate in the Naples School Mentor Program involves an informal background check to determine my suitability for working with youth oriented organizations.

Signature of Applicant